

**REQUEST FOR BIDS  
FOR  
Four Door Hybrid Sedan  
ISSUED BY:**



**Humboldt Waste Management Authority  
1059 West Hawthorne Street  
Eureka, CA 95501**

September 13, 2021

**Bids Open:**

**Thursday October 21, 2021  
2:00 p.m.  
Pacific Standard Time  
At HWMA Office**

**Table of Contents**

**I. GENERAL INFORMATION 2**

**II. BID PACKET CONTENTS 2**

**III. DELIVERY INFORMATION 3**

**IV. SERVICE INFORMATION 3**

**V. CLARIFICATION AND/ OR REVISIONS TO THE SPECIFICATIONS AND REQUIRMENTS 3**

**VI. BID SUBMITTAL INSTRUCTIONS 4**

**VII. SPECIFICATIONS 5**

**VIII. ATTACHMENTS 6**

    Attachment A: Bid Form 7

    Attachment B: Specification Deviation 7

**I. GENERAL INFORMATION**

The Humboldt Waste Management Authority (HWMA) is soliciting bids from qualified vendors for the purchase of one (1) four door hybrid Sedan.

Bid Documents and reference materials may be inspected and/or copies obtained at the Humboldt Waste Management Authority Office at 1059 West Hawthorne St., Eureka, CA 95501 for no fee by calling (707) 268-8680 and or viewed on-line at the HWMA website: <http://www.hwma.net/about/open-proposals-services>. No bid will be considered unless it is made on the forms furnished by HWMA.

HWMA reserves the right to reject any or all bids or select the base bid plus any additive bid item or combination of additive bid items to determine which bid is, in its opinion, the lowest responsive bid of a responsible bidder and that which it deems in the best interest of the HWMA to accept. The HWMA also reserves the right to waive any information not material to cost or performance in any Proposal or bid.

All prices will remain in effect for ninety (90) days from the bid closing date. Each bidder must supply all the information required by the bid documents. Only new models (Model Year 2021 or later) in current production, which are cataloged by the manufacturer and for which manufacturer's published literature and printed specifications are currently available, will be considered.

Pricing shall be for the sedan with all specifications referenced on Attachment A's "Bid Form and List of Specifications", including delivery to HWMA's Hawthorne Street Transfer Station located in Eureka, CA. The specifications referenced require the doing of all things necessary, proper for, or incidental to the furnishing of said vehicle. All items of design and equipment not listed in these specifications, but involved in carrying out their intent, are required to be furnished by the vendor, the same as if these items were specifically mentioned and described in these specifications. Manufacturer's standard equipment on all components of said unit shall be included with this bid even though they may not be formally called out in these specifications.

The equipment proposed shall conform to all applicable California Vehicle Code Sections, all Federal and State Safety Orders, all applicable OSHA requirements, as well as noise and pollution requirements. All applicable Federal and California exhaust emission requirements shall also be met.

**II. BID PACKET CONTENTS**

Each Bid Packet shall be accompanied by the manufacturer's brochure or brochures showing detailed specifications, as well as a warranty program.

See and complete Attachment A for the requested specifications of the four door hybrid sedan. Minor exceptions and deviations will be considered provided such exceptions do not compromise the performance or intended application of the equipment. If there are any equivalent deviations from the specifications in Attachment A, the Proposer shall note the original specification number along with the deviations on Attachment B. Failure to note a deviation from the specifications will be deemed non-responsive by the HWMA. Where deviations are noted, HWMA reserves the right to accept a bid containing such deviations, provided that, in the sole opinion of the HWMA, the deviations do not affect the overall capability of the item to perform the function for which it is being acquired.

**III. DELIVERY INFORMATION**

The unit must be fully assembled and tested prior to delivery by a factory representative. Pre-delivery, the vehicle must be completely serviced by the vendor and “Made Ready” in accordance with the manufacturer’s recommendations. Units shall be washed and cleaned prior to delivery. Delivery will be made to the Humboldt Waste Management Authority at 1059 West Hawthorne St Eureka, Ca 95501. All delivery costs must be included in the price.

Final acceptance will be made upon delivery of an acceptable product, including manuals and warranty forms, complying with the specifications. Acceptance of or placement in operation of any equipment shall not release the manufacturer or dealer from liability for faulty design, workmanship or materials appearing even after final payment has been made.

**IV. SERVICE INFORMATION**

Vendor must have an authorized service and warranty department located within Humboldt County.

The vendor shall make available a qualified factory authorized service representative to make any necessary adjustments to the equipment and to give instruction to HWMA personnel receiving the equipment to assure correct operation of the unit supplied.

**V. CLARIFICATION AND/ OR REVISIONS TO THE SPECIFICATIONS AND REQUIRMENTS**

Bidders shall satisfy themselves by personal examination of the bid documents carefully, and before submitting a bid, may request from the HWMA Executive Director additional information or clarification.

A Bidder’s failure to request additional information or clarification shall preclude them after submission of their Bid(s) from claiming any ambiguity, inconsistency,

error or misunderstanding regarding the description of the vehicle to be supplied or the requirements of this Request for Bids.

The HWMA will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the bid submittal deadline. Bidders should rely only on the representations, statements or explanations that are contained in this Bid Document or written addendums provided.

**VI. BID SUBMITTAL INSTRUCTIONS**

All bids must be submitted in a sealed envelope to the HWMA on or before October 21, 2021 at 2:00 PM. Bidders shall submit all correspondence, questions and Bid(s) to the following contact individual:

Jill Duffy  
Executive Director  
Humboldt Waste Management Authority  
1059 West Hawthorne Street  
Eureka, CA 95501  
Telephone number: 707.268.8680  
Email: [jduffy@hwma.net](mailto:jduffy@hwma.net)

The sealed package shall be clearly labeled:

**Bid To HWMA For  
“Four Door Hybrid Sedan ”**  
Name of Proposer:

Bids will be opened by the Executive Director or their designee at the HWMA Main Office, 1059 W Hawthorne Street, Eureka, CA 95501 on Thursday October 21, 2021 at 2:00 p.m.

**VII. SPECIFICATIONS**

SHOW MFG. & MODEL OFFERED \_\_\_\_\_

MANUFACTURERS CODE \_\_\_\_\_

**GENERAL:**

- G1) Unit shall have an estimated combined 40 mpg.
- G2) Four Door, 5 passenger sedan or hatchback.
- G3) Original equipment manufacturer tinted safety glass in all glass openings.
- G4) Keyless entry.
- G5) Unit shall be white in color.

**ENGINE:**

- E1) Unit shall have a gasoline powered engine with a hybrid component.

**TRANSMISSION:**

- T1) Transmission shall be an automatic with a minimum of one (1) reverse setting.

**STEERING:**

- S1) Unit shall have power steering.

**BRAKING SYSTEM:**

- B1) Unit shall have 4-wheel antilock brake system.

**CAB INTERIOR/OPERATOR CONTROLS:**

- C1) Interior Dome light.
- C2) Factory installed back up camera.
- C3) Factory installed AM-FM radio.
- C4) Dual sunshades.
- C5) Cruise control.
- C6) Factory installed air conditioning.
- C7) Steering column tilt/telescope to operator position.
- C8) Oil pressure gauge.

C9) Voltage or amperage gauge.

C10) Cloth Seat.

**LIGHTING AND SAFETY DEVICES:**

L1) All lights and reflectors shall conform to the motor vehicle laws of the State of California.

L2) Seat Belts at all occupant positions to meet current SAE standards.

L3) Jack and lug wrench with handle capable of lifting vehicle at rated GVW.

L4) Unit must comply with all Federal Vehicle Safety Standards.

**VIII. ATTACHMENTS**

Attachment A: Bid Form

Attachment B: Specification Deviations

Attachment A: Bid Form

Bidder:

Proposer Bid Reference #

Bids  
WILL BE RECEIVED UNTIL  
2:00 PM  
October 21, 2021

ITEM	DESCRIPTION	QTY		UNIT PRICE
1.	Four Door Hybrid Sedan	1		
			Subtotal	
			CA Sales Tax	
			Shipping	
			Bid Total	

DELIVERY AND TERMS BY VENDOR:  
DELIVERY: WITHIN \_\_\_\_\_ DAYS OF ORDER  
CASH DISCOUNT: \_\_\_\_\_ % IN \_\_\_\_\_ DAYS

TOTAL IN WRITING \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WE HEREBY AGREE TO FURNISH THE ABOVE ARTICLE AT THE PRICES AND TERMS STATED SUBJECT TO INSTRUCTIONS AND CONDITIONS IN ATTACHED REQUEST

BIDDER NAME

Print \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Attachment B: Specification Deviation



**Specification Number**

**Deviation Explanation**

Example: E1	Engine to be a six-cylinder diesel

If additional equivalent deviations are needed, please attach additional sheets.