



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata,
Adelene Jones, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka, **Chair**
Randall Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes

Thursday, February 9, 2023 at 5:30 PM
Zoom Video Conference Meeting

Present: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson,
Steve Madrone and Randall Cady
Absent: None
Staff: Eric Keller-Heckman, Tony Heacock, and Jill Duffy
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Castellano called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Introduce New Members – Members welcomed Ferndale’s new representative Randall Cady to the Board.

3. Consent Calendar

- a. Approve Minutes from the January 12, 2023 HWMA Board of Directors Meeting

Motion: **Director Matthews** moved to approve the Consent Calendar and **Director Jones** seconded the motion.

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steven Madrone and Randall Cady. Motion passed unanimously.

Noes: None

Absent: None

4. Oral and Written Communications

Chairperson Castellano opened the floor to non-agenda public comment. No oral or written comments were received. **Chairperson Castellano** closed the floor.

5. Approve Resolution 2023-09 “A Resolution of the Humboldt Waste Management Authority Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Humboldt Waste Management Authority Pursuant to Brown Act Provisions Due to A State of Emergency”

Executive Director Keller-Heckman noted this is the final teleconference meeting by the HWMA Board, and that staff has confirmed the availability of the Eureka Council Chambers to resume in-person HWMA board meetings next scheduled for March 9, 2023.

Chairperson Castellano opened the floor to public comment. No comment was received. **Chairperson Castellano** closed the floor to public comment.

Motion: **Director Matthews** moved approval of Resolution 2023-09 and **Director Jones** seconded the motion.

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steven Madrone and Randall Cady. Motion passed unanimously.

Noes: None
Absent: None

6. Receive HWMA Orientation & Overview

Executive Director Keller-Heckman referenced the distribution in the agenda packet of the “*HWMA Board Member Handbook for FY 2022-23*” which provides reference information about meetings, staffing and facility operations. He then presented a 12-minute video that provides a basic framework of the Authority’s responsibilities for handling Member solid wastes, maintenance and monitoring of the Cummings Road Landfill, disposal of wastes, diversion programs and processing of curbside recycling materials. This video is available for review on HWMA’s YouTube channel.

This agenda item was informational only and no action was required by the Board.

7. Receive Presentation on Regional Organics Collection & Processing - Proposed Approach & Timelines Part 2

Executive Director Keller-Heckman provided a continuation of the presentation introduced in January 2023. This presentation restated the implementation process for HWMA’s Regional Organics collection and processing, and provided additional details regarding the responsibilities of HWMA and jurisdictions as the Authority moves forward. Following the presentation Mr. Keller-Heckman responded to Board questions.

Chairperson Castellano opened the floor to public comment. Cheryl Kelly, Trinidad City Councilmember inquired about residential/commercial curbside pickup and whether HWMA would receive materials self-hauled to the Hawthorne Street Transfer Station. No other public was received.

Chairperson Castellano closed the floor to public comment.

This agenda item was informational only and required no action by the Board.

8. Receive and Consider Preliminary Amendments to the HWMA Joint Powers Agreement

Executive Director Keller-Heckman introduced proposed amendments and rationale to HWMA’s Joint Powers agreement and the proposed approval process/timeline for consideration and approval by Members governing bodies. Staff proposed the following steps to amend the joint powers agreement:

1. The HWMA Board consider and approve the draft amendment(s), with no less than 70% of the Directors of the Authority Board voting in support of proposed amendments.
2. HWMA then circulates the preliminary approved document to the governing boards of the Members for consideration and approval by no less than 70% of the governing boards.
3. Should Members raise any issues during their deliberation and consideration of the proposed amendments, it is requested that written concerns be addressed to HWMA’s Executive Director for immediate review and possible HWMA Board revision of the preliminary draft amendment.
4. After confirmation that all Members have received, considered and taken final action, HWMA will circulate a written instrument for execution by the Members. Once signatures have been received, a final executed copy will then be distributed to the Members.

Director Wilson requested clarification whether this action would then allow membership to Trinidad and Fortuna. Mr. Keller-Heckman explained the primary purpose of the amendments were to update the joint powers agreement to enable flow control of source separated materials and provided process clarifications for additional future membership considerations.

Chairperson Castellano opened the floor to public comment. No comment was received.
Chairperson Castellano closed the floor to public comment.

Motion: **Director Jones** moved 1) Approval of the preliminary amendments to HWMA's Joint Power Agreement; and 2) approved process to amend the Agreement; and 3) to circulate the Preliminary Amendments to HWMA's Member Agencies for Consideration and Approval.
Director Matthews seconded the motion.

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steven Madrone and Randall Cady. Motion passed unanimously.
Noes: None
Absent: None

9. Executive Advisory Committee Recommendation

Mr. Keller-Heckman relayed to the Board a recommendation from HWMA's Executive Advisory Committee members that the City of Eureka was willing to secure a consultant to prepare a CalRecycle ORG7 grant application once funding availability is released. The HWMA Board of Directors approval for this offer will then enable development of a resolution, letters of support and grant application expected to be presented at the March Board meeting.

Motion: **Director Matthews** moved staff's recommendation to receive and accept HWMA's Executive Advisory Committees recommendation that the HWMA Board accept the City of Eureka's offer of funding and preparation of a regional application for CalRecycle Organics Grant ORG7.
Director Wilson seconded the motion.

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steven Madrone and Randall Cady. Motion passed unanimously.
Noes: None
Absent: None

10. Standing Item: Board Member Reports

Director Madrone expressed constituents concerns about the lack of green waste processing noting that Arcata had Wes Green Landscaping, and that disposal costs at McKinleyville and HWMA were expensive.

Director Jones noted that the City of Blue Lake would be sponsoring green waste collection days for city residents. She noted that collections dates have been scheduled for March 4, June 3rd, August 5th and October 7th.

11. Standing Item: Executive Director's Report

Executive Director Keller-Heckman informed the Board that:

- 1) HWMA's website went down shortly before 2:30 pm on the day of the February 9th Board meeting. The Authority's IT contractor is working on the issue.
- 2) On Tuesday, Jan. 7th HWMA was verbally informed that Mad River Hardwoods may be purchased by another facility/buyer. An agenda item would be forthcoming at the March 9th meeting.

12. Closed Session. At 6:51 pm, **Director Castellano** announced that the Board would convene in Closed Session for the purpose of an Public Employment Evaluation– Interim Executive Director pursuant to Government Code Section 54957. No public comment was received. The Board adjourned at 7:28pm. No action to report out at this time.

13. Adjourn

Next Meeting: March 9, 2023 at 5:30 p.m. at the Eureka City Council Chamber located at 502 K Street, Eureka.