



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata,
Adelene Jones, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka, **Chair**
Robin Smith, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes (DRAFT) Thursday, January 12, 2023 at 5:30 PM Zoom Video Conference Meeting

Present: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson,
Steve Madrone (arrived at 5:39 pm)
Absent: Robin Smith
Staff: Eric Keller-Heckman, Tony Heacock, Jill Duffy, Loral Uber
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Castellano called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Introduce New Members

3. Consent Calendar

- a. Approve Minutes from the November 10, 2022 HWMA Board of Directors Meeting
- b. Approve Resolution 2023-08 "A Resolution of the Humboldt Waste Management Authority Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Humboldt Waste Management Authority Pursuant to Brown Act Provisions Due to A State of Emergency"

Motion: **Director Matthews** moved and **Director Jones** seconded the motion to approve the Consent Calendar "Agenda Item 3a Minutes" only.

Action: Approve the Motion as made by **Director Matthews** and seconded by **Director Jones**

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson

Noes: None

Absent: **Steve Madrone, Robin Smith**

The Board pulled Agenda Item 3b "Resolution 2023-08" to question the possibility of resuming in-person meetings. General Counsel Nancy Diamond presented Brown Act requirements for in-person meetings after the anticipated expiration of the Governor Newsom's March 2020 Emergency Declaration at the end of February 2023. Ms. Diamond highlighted two relevant pieces of legislation that modified the Ralph M. Brown Act for public meetings.

AB 361, approved in 2020, temporarily modified local government requirements for teleconference/remote meetings and suspended the teleconference rules that required posting of each teleconference location and making the location open to the public effective until January 1, 2024, provided local agencies continue to make or renew teleconference findings.

In September of 2022, AB 2449 was passed to codify the provisions of AB 361 to hold remote meetings under emergency declarations and address the ability of public bodies to extend the remote meeting protections past AB 361's sunset date and added new

teleconference rules to the “Brown Act” effective January 1, 2023. Under the new rules, legislative bodies may hold “hybrid” teleconference meetings without having to comply with certain procedural requirements in limited circumstances.

Director Madrone noted minor date discrepancies in Resolution 2023-08 and Mr. Keller-Heckman noted the approved resolution would be corrected.

Motion: **Director Matthews** moved and **Director Wilson** seconded the motion correct the date discrepancy and approve Agenda Item b “Resolution 2023-08”, and directed staff to investigate possible remote meeting locations for future in-person meetings.

Action: Motion to approve as made by **Director Matthews** and seconded by **Director Wilson**

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steve Madrone

Noes: **None**

Absent: **Robin Smith**

4. Oral and Written Communications

Chairperson Castellano opened the floor to public comment for items not on the agenda. **Linda Wise** of Recology announced the upcoming January 13th retirement of Chuck Schager, Supervisor of the Recology’s Samoa Materials Recycling Center. Mr. Schager worked for Eel River Disposal for 9 years and 5 years with Recology. Ms. Wise noted that Fred Hanks will then assume the Supervisor position.

Chairperson Castellano closed the floor to public comment.

5. Elect Authority Officers for FY 2022/2023

Executive Director Keller-Heckman informed the Board that Vice Chair Hogan term on Blue Lake City Council had ended and will not be returning to the HWMA Board. Staff recommends electing a new Vice Chair for the remainder of the current fiscal year. **Director Matthews** expressed interest and volunteered for the position for the remainder of the FY 2022-23 term.

Chairperson Castellano opened the floor to public comment. No comment was received.

Chairperson Castellano closed the floor to public comment.

Motion: **Director Wilson** moved and **Director Madrone** seconded the motion to elect Director Matthews as Vice Chair.

Action: Approve the Motion as made by **Director Wilson** and seconded by **Director Madrone**

Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steve Madrone

Noes: **None**

Absent: **Robin Smith**

6. Transfer and Approve One (1) Material Diversion Technician I/II/III position from the Hawthorne Street Transfer Station to the Cummings Road Landfill

Environmental Health & Safety Director Heacock gave a presentation for the rational of transferring a staff position from the Transfer Station to the Cummings Road Landfill.

Chairperson Castellano opened the floor to Board questions. Mr. Wilson inquired about staffing requirements for the Table Bluff Landfill (a County owned and maintained facility) and previous efforts to use methane for co-generation. Mr. Heacock responded to these queries.

Chairperson Castellano opened the floor to public comment. No comment was received.

Chairperson Castellano closed the floor to public comment.

Motion: **Director Madrone** moved and **Director Matthews** seconded the motion to approve the transfer.
Action: Approve the Motion as made by **Director Madrone** and seconded by **Director Matthews**
Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steve Madrone
Noes: None
Absent: **Robin Smith**

7. Receive Presentation on Regional Organics Collection & Processing – Proposed Approach & Timelines.

Executive Director Keller-Heckman provided a presentation covering the history and requirements of SB 1383, Authority diversion efforts to date, and timeline for planned approach, and next steps. He answered questions from the Board to clarify the composition of HWMA's Technical Advisory Committee and the Authority's role in relation to Member agencies, what information to expect from RFP responses, and funding opportunities.

Chairperson Castellano opened the floor to public comment. Jennifer Weiss with Humboldt County Public Works informed the Board the County's ordinance amended, that the Humboldt County Code needs to be revised and expressed appreciation for the Board's attention to local organics processing possibilities. Merritt Perry with City of Fortuna thanked the Board for its work so far and reiterated the City of Fortuna's desire to be included in regional collection efforts. Arcata City Planner Morguine Sefcik informed the Board that the City of Arcata approved their amended ordinance in December 2022, and it is effective late January 2023. Evan Edgar of Edgar and Associates suggested some points on the contents of the upcoming RFP identified in the SB 1383 Compliance Roadmap. He recommended the Board apply for upcoming Calrecycle grant funds for processing equipment to create slurry.

Chairperson Castellano closed the floor to public comment.

Motion: **Director Madrone** moved and **Director Matthews** seconded the motion to receive preliminary tasks and timelines, directed staff to continue to identify necessary engineering and consulting services for Board approval, continue SB 1383 implementation, roles, and responsibilities discussion at the February 9, 2023 Board meeting, and encouraged jurisdictions to proceed with identified steps in a timely manner.
Action: Approve the Motion as made by **Director Madrone** and seconded by **Director Matthews**
Ayes: Meredith Matthews, Adelene Jones, Leslie Castellano, Frank Wilson, Steve Madrone
Noes: None
Absent: **Robin Smith**

8. Standing Item: Board Member Reports

Chairperson Castellano gave a brief report of current neighborhood beautification programs.

9. Standing Item: Executive Director's Report

Executive Director Keller-Heckman requested Board Members provide the names and contact information of new Board Member and Alternates as they are appointed, and encouraged Alternates to attend the February meeting for critical information about upcoming decisions.

10. Adjourn

Chairperson Castellano adjourned the meeting at 7:01 p.m.

Next Meeting: February 9, 2023 at 5:30 p.m. via Zoom Conference Call.

